

QUERNMORE PARISH COUNCIL

DRAFT MINUTES OF THE MEETING HELD ON 6th OCTOBER 2025

Present:	Councillors:	G Kelsall (Chair), J Townley (Vice Chair), J Alexander, J Pye, B Carter, J Fox, D Whitaker, S Morris
	City Councillors:	J Pritchard, P Jackson
	County Councillor:	S Crimmins
	Clerk:	Laura McGowan

		<u>Action</u>
25/034	APOLOGIES FOR ABSENCE None received prior to the meeting	
25/035	INTRODUCTION TO THE NEW CLERK (LAURA MCGOWAN) AND NEW COUNCILLOR (STEVE MORRIS)	
25/036	OPEN SESSION 3 members of the public were present. Resident commented on Hampsey development and Parish Council agreed to support engagement with local MP Lizzie Collinge. Resident requested support for solar panel x12 installation at ground level. Parish Council to provide a letter of support.	Clerk to draft
25/037	MINUTES The Minutes of the previous Parish Council meeting held on 12 th May 2025 were confirmed and signed as a correct record and the Clerk was asked to upload them to the website.	Clerk
25/038	MATTERS ARISING & REVIEW OF ACTIONS There were no matters arising and the Clerk reported all actions had been completed. Discussions around increasing the precept to investigate potential traffic calming measures. This would be considered when City Council open for precept administration.	Clerk
25/039	POLICE AND COMMUNITY No reports.	
25/040	AUDIT 2023/2024 The Clerk reported that PKF Littlejohn had accepted the Parish Council's Certificate of Exemption – AGAR 2023/24 Form 2'.	
25/041	FINANCIAL MATTERS The Clerk reported the current bank balance was £ 2829.03 Councillors retrospectively approved: a) a payment of £214.00 for Zurich Insurance Policy (QPC's Annual Insurance Policy), the premium for which had been due by the 1 st October 2025. b) a payment of £665 in relation to G Catterson – Clerk's Salary and expenses to the end of August (5/12 of the annual amounts less tax) c) It was resolved to make both payments by cheque from the Co-Op bank account. Should the clerk wish to investigate the potential to make payments electronically through Unity Bank, this would be approved.	Clerk

It was **resolved** that the clerk be appointed per the contract of employment and to contact LGPS regarding pension administration.

Clerk

25/042 PLANNING MATTERS

The following applications were received since the May meeting

25/01068/ PAD	Site Of Former Oatlands Farm Grab Lane Lancaster Lancashire Prior approval for demolition of farm outbuildings	Awaiting decision
25/00955/ EIR	Redfields Wyresdale Road Quernmore Lancaster Lancashire LA2 9EE Screening opinion for the demolition of existing dwelling and erection of replacement dwelling with associated landscaping	ES not required
25/00941/ FUL	Rigg House Rigg Lane Quernmore Lancaster Lancashire LA2 9EJ- Construction of roof over existing cattle yard	Awaiting decision
25/00807/ FUL	Appletree Basin Quernmore Brow Quernmore Lancashire Change of use of land into residential curtilage, conversion of pump house into one dwellinghouse, creation of a lower ground floor and extension, access, drainage and landscaping	Application Refused
25/00674/ FUL	Redfields Wyresdale Road Quernmore Lancaster Lancashire LA2 9EE Demolition of existing dwelling and erection of replacement self-build dwelling with associated landscaping	Awaiting Decision

25/043 DISTRICT COUNCILLORS' REPORTS

Councillor J Pritchard and P Jackson reported:

Council consultation in progress and input from the Parish Council would be welcomed although not sure of impact of such support. The devolution and reconstruction of the divisions to be unitary authority areas will have an impact on the number of councillors available to the area so the role of the Parish Council will be of greater importance.

25/045 ITEMS INTRODUCED BY MEMBERS (if any)

Road traffic safety due to standing water was highlighted in several areas. In addition, blocked gulleys were causing excessive standing water. It was **resolved** that the clerk would make reports on the "Lovecleanstreets" app to highlight to Lancashire County Council.

Clerk

25/046 DATE OF NEXT MEETING

The next meeting would be held on Monday 1st December 2025 at 7.30pm in Quernmore Recreation Club. Clerk to make necessary arrangements.

Clerk

Certified as a correct record _____ G Kelsall (Chair)